



TOWN OF ACTON

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FINANCE DEPARTMENT
STEPHEN G. BARRETT, CPA, DIRECTOR

TO: BOS

FROM: Steve Barrett CPA

DATE: February 20, 2004

Attached are sample documents which the BOS will be asked to sign Monday evening pursuant to the recent \$7,094,000 permanent bond issue. The total issue is comprised of \$6,400,000 for the Public Safety Facility and \$694,000 for the Sewer Project.

Sample documents are as follows:

- 1) A copy of the vote required of the Board.
- 2) A copy of the continuing disclosure certificate.
- 3) A copy of a Bond. You'll have 20 to sign.
- 4) A copy of the Bond Certificate.

I look forward to seeing you Monday evening.